



LE IUNIVESITE AOA O SAMOA NATIONAL UNIVERSITY OF SAMOA

University Research & Ethics Committee

“IA AO SAMOA”

IS ETHICAL APPROVAL NEEDED FOR MY RESEARCH? CHECKLIST AND DECLARATION

1.	PROJECT TITLE:		
	Background information:		
	Faculty/Department:		
	No. of Researchers:		
	Duration of Project:		
2.	BRIEF DESCRIPTION OF PROJECT:		
	Briefly describe the major aim(s) of the project (up to 50 words)		
3.	RESEARCHER (APPLICANT)		
	Principal Researcher:		
	Associate Researcher(s)		
	Faculty/ Organisation/ Department	Phone/ ext	
	Email		
4.	DECLARATION:		
	The information supplied is, to the best of my knowledge and belief, accurate. I/We have considered the ethical issues involved in this research and believe that I have adequately addressed them. I/We have read the current guidelines for ethics approval for research project involving human participants approved by the NUS Research & Ethics Committee (UREC), and clearly understand my/our obligations and the rights of participants. I/We understand that if the methods used in this research change in any way I must inform the UREC and obtain their written approval before proceeding. I/We will comply with all other NUS policies.		
		Signatures	Dates
	Principal researcher:		
	Other Research: (if applicable)		
	I have read this form, understood the nature of the research project and declare that it complies with all ethical standards and policies. It is appropriate for this research to be conducted.		
		Signature	Date
	Research & Development Manager, Centre for Samoa Studies		
	Name Printed:		



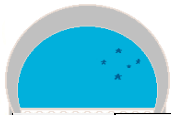
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CHECKLIST

		Yes	No
1	Have you accessed advice from the University Research & Ethics Committee (UREC) in relation to your project, or had access to and read the Policies and Procedures of the UREC?		
2	Are humans used as participants in the research?		
3	Will humans (participants or researchers) be at risk of, or actually, adversely affected (physically, culturally, socially, financially, and psychologically) by your research?		
4	Will the participants be given relevant information relating to the project and what is expected of their participation?		
5	Will they voluntarily consent, in writing or by return of questionnaires, to be involved in the project?		
6	Will the methods achieve the stated objectives of the project? i.e. does the sampling methodology adequately enable stated objectives to be met and inferences to be made?		
		Yes	No
7	Do you have any known/special relationship with the participants? e.g. teacher-student, doctor-patient, friend/family		
8	Would your research involve participants either by deliberate selection or by random sampling?		
9	Is your research of particular reference to Samoans (in Samoa or American Samoa)?		
10	Are members of a particular ethnic, societal or cultural group the principal participants or a sub-group of the research?		
11	Are any participants limited in their ability to give informed and voluntary consent? e.g. children, disabled, infirmed		
12	Are social and cultural sensitivities, or intellectual and cultural property issues, relevant to your group of participants?		
13	Will the collection of information from or about your participants cause them physical or psychosocial harm, or create a risk of such harm?		
14	Can your participants be individually identified through the data collected, either directly or by inference, by the researchers or anyone else?		
15	Are the participants asked potentially sensitive, incriminating, confidential or personal questions about themselves or their organisation?		
16	Does the project require extraction or use of body tissues or fluids?		



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17	Is there any reason you are unable to store your data to keep it secure against unauthorised access, for 5 years following the completion of the project?	<i>ethics Committee</i>	
18	Has any other organisation provided financial or in-kind support for this project?		
19	Are you unsure as to whether or not there may be any other ethically-relevant procedure in your project?		
Have you answered YES to any of Questions 7 – 19?		Go to 20	Go to 21
20	You MAY require ethical approval for your project. Please contact a member of UREC for guidance, or complete the appropriate full application form and forward to UREC.		
21	You may NOT require ethical approval for your project, but forward this signed form to the Secretary, UREC.		